

CBPA March 2022 Meeting

March 8, 2022

Call to order: 7:04 pm

1. Treasurer's Report & Past Due Payments

Final trip payment has been made

Resa will be in touch with those still needing final payments

2. Banquet – TBD; Any suggestions for location appreciated....Looking to have it around Memorial Day

School? How many attendees??

3. Open Positions

Executive Board Officer positions:

President -

1. Preside at all meetings of the Association and the Executive Board.
2. Appoint the chairpersons of each committee.
3. Be a member, ex officio, of all committees except the Nominating Committee.
4. Call special meetings. (At these meetings, no business shall be transacted other than that for which the meeting is called.)

Vice President –

1. Preside in the absence of the President.
2. Serve as chairperson of the Band Banquet including the preparation of the awards.
3. Assist the President in his/her duties.
4. Oversee the publishing of the Band Festival Program.

Additional open committee seats:

Band Festival -

1. Responsible for coordinating fundraisers, concessions, visiting bands and directors, parking, security, facilities reservations, ticketing and snacks/water for all bands.
2. Coordinate all volunteers and appoint volunteers to oversee each area of the festival.
3. Coordinate set up and tear down of facilities and arrange with the school district for usage permits and building access for changing, ticket booths, chairs, tables, concessions and bathrooms.

Information Director –

1. Responsible for updating paperwork for the band camp packets.
2. Create medical binders with insurance information and medical consent forms to be

kept in the two (2) medical bags.

3. Maintain the member roster. Provide this current roster to the secretary for maintenance in the band online drive.
4. Maintain record of required paperwork for all members.
5. In the absence of an Information Director, duties will be the responsibility of the Secretary.

Chaperones Coordinator – (this includes securing chaperones for ALL band events - camp, games, festivals, parades. etc)

1. Confirm that ALL chaperones have provided all necessary clearances to the Band Director before the volunteer performs any chaperone duties. Maintain a record of these clearances to monitor expiration dates.
2. Coordinate the scheduling of chaperone volunteers and ensure that at least the minimum number of chaperones are scheduled to attend each applicable band event. Communicate assignments and report times for chaperones.
3. Communicate requirements and expectations to all chaperone volunteers. Provide duty list and expectations to volunteers prior to volunteer events.
4. Keep a detailed record (names, dates, events) of all chaperone duties that were fulfilled throughout the year. Sign ding forms at the end of events to confirm attendance.

Equipment Truck Coordinator -

1. Confirms reservation of rental truck with band director.
2. Coordinate return of rental truck with the band director for each event.
3. Coordinates volunteers to ensure that there is a driver and helper for each event.
4. Coordinate movement and set up of drum major stands at all events.
5. Coordinate loading and unloading of the truck at all events, ensuring safe handling and transport of all items including instruments, uniforms and additional equipment.

No nominations made – anyone interested, please send email to band gmail account.

4. **TRIP REMINDERS:** Clean off your shoes, Find and wash your gloves; Uniform Fittings? Did we miss anyone? Please contact Wendy Hart
Black socks – above ankle
On packing list – it says jeans, but jeans is not necessary
Parents who are chaperoning can arrive at the school by 2:30 pm
5. Fundraising
Easter Sarris Candy Sale – sarriscandiesfundraising.com
Karen Blain coord. **Goes through April 10th**

Group ID# 10-0101; be sure to enter your band member's name as the seller

Sarris Candy Bar sales (on-going) – contact Karen Blain

Hoagies (on-going) – Bob Gamble coord. – next due date for orders **MARCH 20th**

6. Linda Beck Scholarship – Eligible (in good standing) Senior band members only may sit to write essay to be judged, and winner(s) selected will receive pre-determined scholarship funds
 - a. Tentatively scheduled for Saturday, April 23rd, 9 -11 am, at the Jr/Sr High band room – waiting on confirmation of facilities request

Band camp – August 1st through 12th

Rookie Camp TBD